

FIG. 1

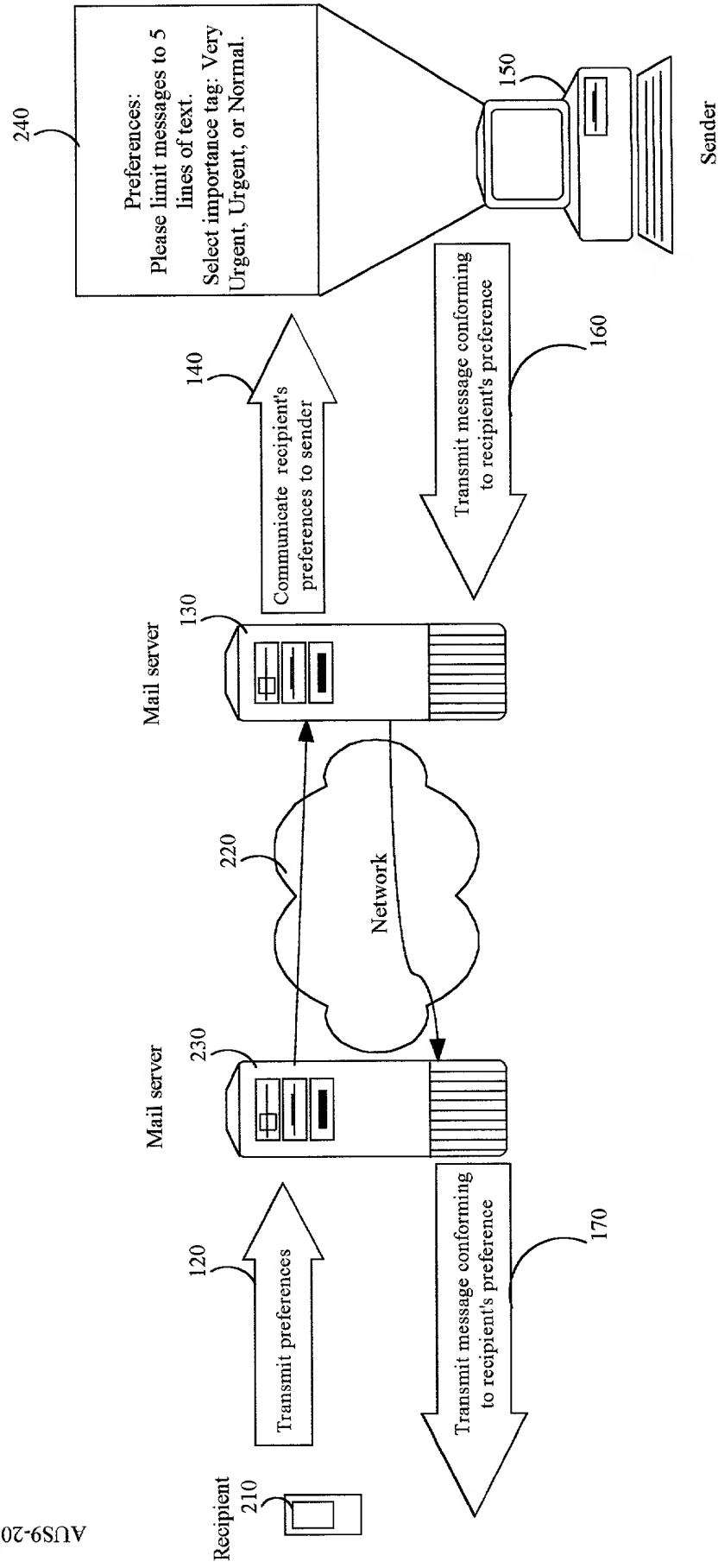


FIG. 2

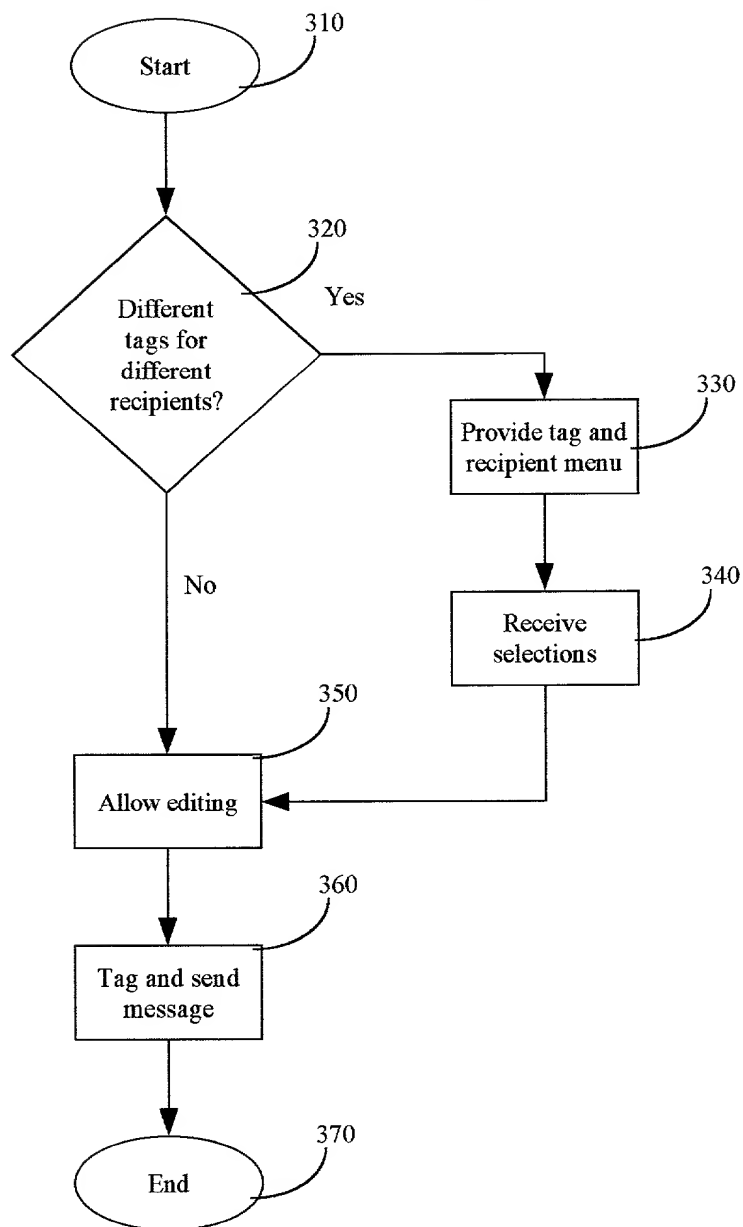


FIG. 3

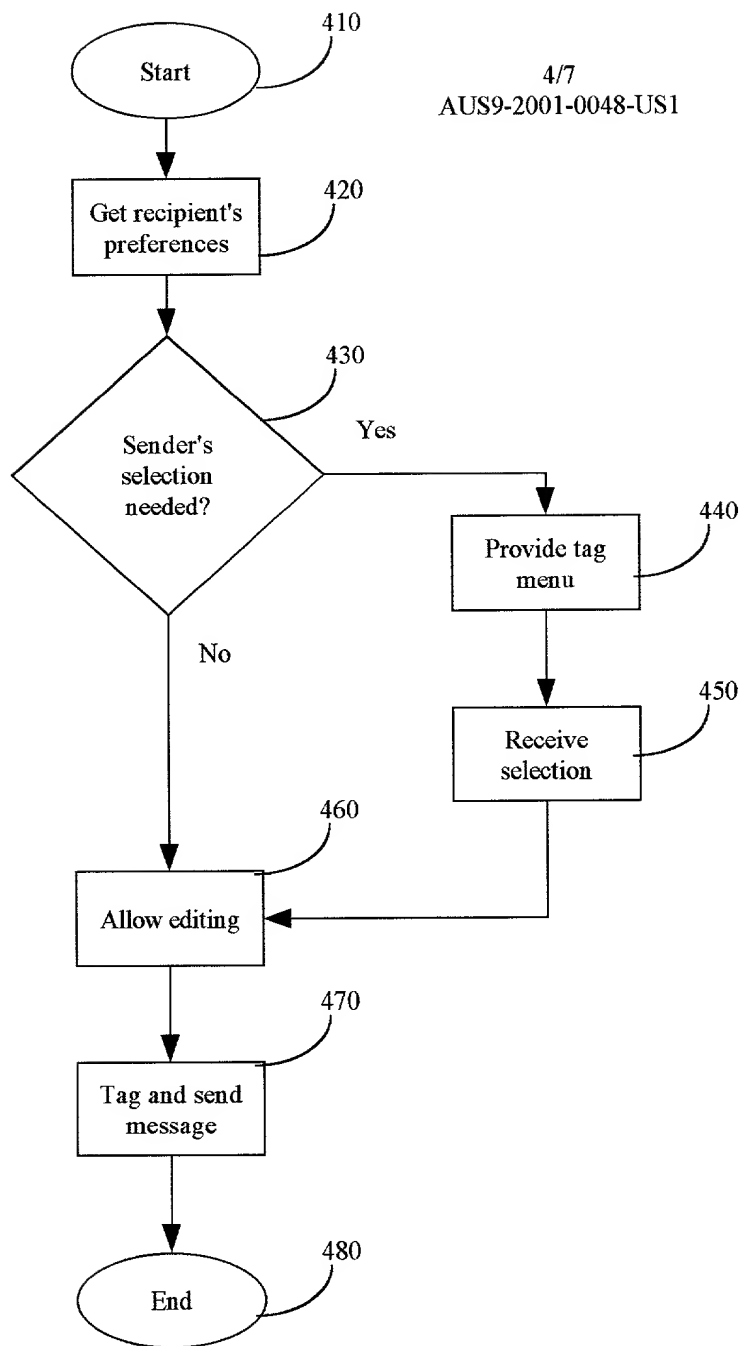


FIG. 4

501

510 SELECT IMPORTANCE TAG FOR EACH RECIPIENT

TO:	High	Medium	Low
511 Recipient 1	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
512 Recipient 2	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
513 Recipient 3	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

514 515 516

502

520 SELECT IMPORTANCE TAG FOR EACH RECIPIENT

TO:	Urgent	Normal	FYI
521 Recipient 1	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
522 My Group	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
523 Other Group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

524 525 526

FIG. 5

610

SELECT IMPORTANCE TAG FOR THIS RECIPIENT, WHO HAS PROVIDED THE FOLLOWING OPTIONS

TO:	IMPORTANCE		
Recipient 1	Read today	Within 2 days	Later
611	612	613	614

620

SELECT IMPORTANCE TAG FOR THIS RECIPIENT, WHO HAS PROVIDED THE FOLLOWING OPTIONS

TO:	IMPORTANCE		
Recipient 2	Very Urgent	Urgent	Normal
621	622	623	624

FIG. 6

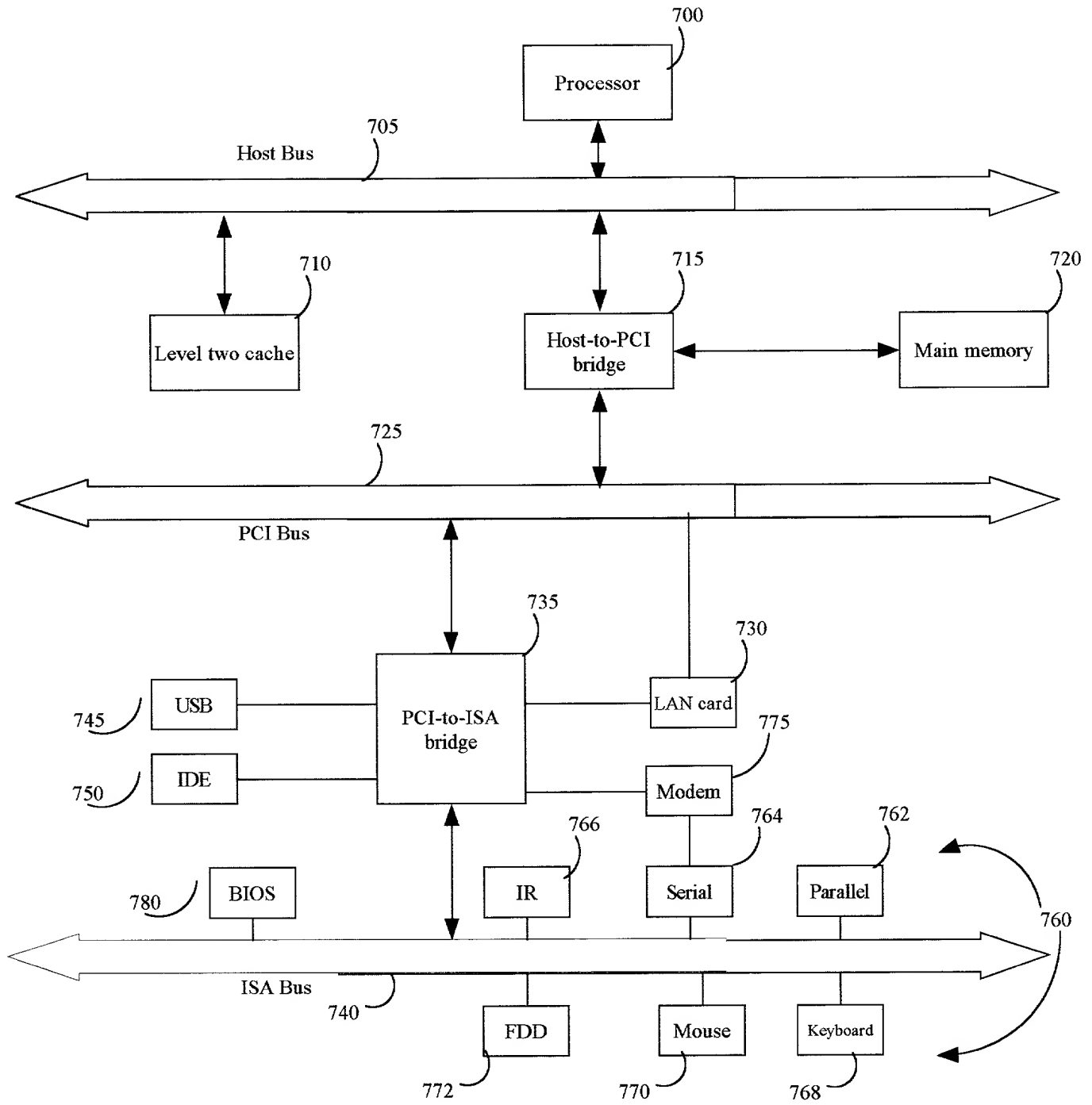


FIG. 7